

Valley of the Moon Operations Meeting Minutes September 25, 2019

Attending: Jenni Sunshine, Kirsten Yaffe, Bob Murphy, Victor Todd Watson, Michael Muller, Leslie Eldenburg, Charlie Bracken, Rose Elias, Whitney Wischki.

“Easy to be Me” Program and Larry H. Miller provided us a grant of \$2,500. The organization’s employees put aside \$5 each per month and then pick an organization. We can use this grant to help with children’s needs, such as headphones for noise sensitive individuals and so on. We will also train staff in ways to identify problems and provide help for those children. We don’t need a diagnosis to provide services to specific children. Autum will be able to help train staff.

The Peterson family (Cele) gave Valley a gift of six elves from 1958, made by an artist commissioned for this project. We will need to find a special use for these gifts.

By this weekend, there will be a link to Neon from the volunteer face book page. Todd showed us how to enter hours in Neon. Jenni encouraged everyone to try Neon at least once. Each of us will need to set the login information. Valleyofthemoon.z2systems.com to get to time sheet page.

Events:

- Dress rehearsals this weekend – sign up genius link is on facebook. We need blackout curtains for the performance to block the spooky tree from cross roads. Rose will have the curtains for the magic room ready by Friday. She will bring all of her curtains. Mirrors will be either on strings or around the base of a tree. We need to think about the safety of the cast as decisions about curtains are made. We also need a barrier around the fire for safety. A key needs to be kept away from the area where the fire is located. The people who open up need to know where the key is. It will be kept on the top shelf in the concession stand. We need to go through fire safety with the ushers and relevant cast. Leslie will track down magic stones for the performances. Need volunteers to sign up on sign up genius for help during the performances.
- Private Party 9/29 1-5 pm. Party Pool volunteers needed!
- Work day 9/29 Volunteers needed to clear out brush in parking lot. Be here at 8 am to help.
- Docent training will continue as scheduled.
- First Saturday in October is scheduled for 10-11:30 am. Mask design needed. Leslie will print out mask designs. Volunteers needed
- Kindness Cookoff/ Gold Chef 01/11/2020 for vegan food. This will be our Beyond event.

Approved project updates

- The cathedral room window project is going well.
- Rob has permission to check with contractors who could build a ramada but nothing seems to be happening. We will have volunteers arrive for the United Way October 26 for Day of Caring (10 to 1). There will be three different events that day.

Playbill reminder-

1. Shout outs and ads due by 9/28
2. If you donate \$100 or more in 2019 you will be acknowledged in the playbill
3. BOGO get coupons for the show tickets for volunteers who can keep or gift them.
4. Landscape planning – Rob will wait to do more landscaping – too much going on in October.
5. Anyone with keys must sign a form explaining our key policies. We all signed them and gave them to Jenni.
6. We may not be selling pumpkins this year. Whitney has an ask in to Costco.
7. Jenni introduced a Gratitude Exercise during which each attendee said explained one nice thing a volunteer had done recently.