

Valley of the Moon
Operations Meeting Agenda
February 12, 2020

1. Welcome note taker Susy
2. Report on governance meeting decision highlights
 - a. Reduce number of birthday parties worked to earn personal party from 5 to 3
 - Conversation about birthday parties and events
 - b. Summer camp details
 - Two separate weeks of summer camp, first two weeks of June. Adding to the cost just a bit, but allowing earlier drop off. Will have Camp Counselors, who will earn \$50 stipend for the week. For the adults working the summer camp, they are allowed a child to attend.
3. Meeting standards (will wait for everyone to be there to cover this one) 6:10-6:20 (10 min)
 - a. Participation would be desirable, limiting side-conversations and talking over other people. Rules and expectations for meetings should be delineated:
 - Discussion ensued based on the opinions and expectations from everyone. Suggestions have been made to request members to be more proactive about sending agenda ideas to Jenni.
4. Docent coupon promotions
 - a. Consensus was that the docents are not overburdened by allowing coupons for the third Sunday events. A suggestion was that a coupon could also be inserted into the playbill, discussion ensued regarding the cost/benefit.
5. Special events purchase proposal
 - a. Purchase 100 chairs, 13 tables for wedding rentals
 - Agreed in theory, Susy will research costs of chairs/tables
 - Costco sells a four-pack of 6' tables (not foldable) for \$370
 - Costco sells a 100-pack of generic metal folding chairs for \$2100
 - b. Use Bob's second shelter for table and chair storage
 - Concern over how long term this form of storage will be.
 - Ideas to protect the tent, shade cloth etc.
6. Last night of Hallucinate- proposal to add a show at 8:30 if we can't accommodate everyone at 8:00 pm
7. Events (heavy volunteer needs with an interest in learning about Spillar art and able to inform).
 - a. Adobe workshop with U of A
 - Know that it is happening, and it is specific to UofA registration
 - b. Easy to be me
 - March 1st 2pm-3:30pm (staff must be present at 1pm for training). "Easy to be me" program: if you are shy, sensory, special needs, on spectrum, this happens week before casting call. This will be a soft introduction to Valley of the Moon to let people know very basic things (bathroom, water fountain, identify people such as directors). Talk to parents about reasonable adaptations for any barriers that might keep a child from joining Valley of the Moon. The child will also set their own goals (i.e. "make a new friend"), and Valley's goal will be to aid the child in attaining their own personal goal. This is a one-time event whose ideas will maintained throughout the entirety of the play.

- c. March 1st Saturday
 - d. Casting call
 - Be aware that there is a casting call March 6
 - e. Adobe house to be gallery to sell art- Wacko world of Charlie Spillar retrospective - will want to staff with people interested and informed in Spillar art
 - First peek- 3/15 4-7 pm Member appreciation day
 - Opening to public 3/19
 - 4/4 TBG Home Tour Brunch
 - f. 3rd Sunday
 - g. Are we canceling Magic marketplace 3/21?
 - h. March 19 (Thursday) opening 7:00pm-8:30pm. Wine and beer
 - i. 4/4 garden tour staffing -- Tucson Botanical Gardens Home Tour brunch, (First Saturday, and rehearsal this day also).
 - j. April 1st Saturday
8. Gate lock
 - a. New gate lock. Keys will be in the gate lock and anyone who is authorized to the keys will get a code for this lock.
 - b. Discussion began about how the garbage/recycling cans can facilitate intruders jumping onto them over the gate. Some folks spoke about the possibility of moving the cans elsewhere. Possibilities include an enclosed corral in the Green Room.
 9. Work order procedure
 - a. Explanation of the Work Proposal for Frank and Rose's Adobe House by DeGrazia Gallery for Spillar art. Discussion ensued with questions about the eye-hooks being inserted into the beams.
 10. Listing desired work (here's a start)
 - a. Grass cutting
 - b. Parking lot weeds
 - c. Front sign= correct logo and website
 - d. Front benches- painting
 - e. Small benches- screws, replace boards.
 - f. Trim back Acacia on stage left, near stairs which go up to the stage
 11. Community service work requests
 - a. If there is minor simple work to be done, community service worker can help, but must have notice more than a week in advance to add to schedule.
 12. Open forum
 - a. Mention of need for another Water Wizard who will help with the Enchanted Garden.