

Valley of the Moon Governance Meeting

Date and Time: 20 February 2021, 1315 start

Attendees: Jenni Sunshine (President), Autum Provateare (Vice-President), Michael Mueller (Treasurer), Whitney Wischki (Secretary),

Non-Board Guest Attendee: Erin Archer, RN, CIC (Infectious Disease Nurse and Infectious Disease Prevention Director)

Absent: Ashley Shay Hancock

Quorum Status: Attained

Welcome.

1) Bank Account and Credit Card:

Discussion to no longer obtain debit cards for committee expenses. The previous debit cards gave a lot of trouble getting activated and were difficult to track expenses.

-BBVA recommends applying for Valley of the Moon Credit Cards

The Board voted to authorize the following persons access and signing authority for The George Phar Legler Society Inc BVVA accounts 6762580908, 6767658131, and 2521868395, with the signing limits for each. Additionally, voted to apply for a business credit card with the same persons and limits authorized below.

The Board voted to issue the attached official Letter of Intent and assign Bank Account Signers (w/account use limits)

Michael Mueller, Treasurer (\$5000)

Jenni Sunshine, President (\$5000)

Autum Provateare, Vice-President (\$2000)

Annette Jones, Bookkeeper (\$2000)

All other signers should be removed, including Robert Murphy and Leslie Eldenburg.

Note the change: President and Treasurer no longer have a \$6000 upper limit cap.

VOTE: Unanimous vote of all 4 present Board Members authorize BBVA Bank account changes, application for credit account and issuance of Letter of Intent.

2. Officer Elections- tabled since we had a missing board member

3. Financial Reports. Annette distributed financial reports by email. There were no questions on these. Michael and Jenni will be working with Annette to make sure monthly board financial reports are helpful for our oversight function.

4. Monarch Fundraiser:

Bo Popovich donated cost of design of a monarch tile by Santa Teresa Tileworks to support the Monarch Garden and Valley of the Moon. Bo will also assist with fundraising as a volunteer.

Estelle (Lead Water Wizard) proposes to change out tropical milkweed for NATIVE MILKWEED.

Andre at St Theresa Tile will facilitate the monarch butterfly tile project with tile creation and firing.

5. Stalled Grants and Projects: Pending

Catch a Fire Kirsten is working on developing Slack for group communications. Autum is investigating online programming and training. Jenni will be developing consultant contract/ process. Further discussion to occur in Operations Meeting

Safe Place Volunteer found to make 6-foot skunk training aid and distant family picnic blanket

Volunteers: discussion for a PUSH for Volunteer Project

Newsletter: Michael will train Autum on creating newsletter in Neon. Michael and Autum soon will put out another newsletter for Public Outreach.

Charlie Spillar Art Sales: work to create an online store is stalled after a year. There is hope assistance of Catchafire input will finally result in progress, will be discussed in operations meeting

6. Communicable Disease Exclusion Policy: Erin Archer present to discuss the attached policy and provide guidance on infectious disease prevention:

Policy discussed in detail and approved.

Highlights include Prevention of Infection, Mask Wearing. Vaccine. Calculate specific dates of quarantine on the website to catalog who and when each volunteer/visitor was infected.

Kirsten will be asked to amend Sign In and Sign Out Form in COVID19 Binder to add sections to list actual onsite times and record comments of where and what was done by the volunteer

Board agreed to use the Pima's Progress report when making public access decisions. Erin recommends particular attention to positivity, a "green light" if COVID-19 infections are <5% for a month would support public access and discussion of opening on a limited basis could occur when positivity was listed as "yellow light" when infection rates are at 5-10%, specifically looking for at least 2 weeks at or under 7%. This approach was adopted by the Board.

Discussion of opening the Valley of the Moon to small groups such as Family/Friend Pods and Households <11 people to be admitted every 20 minutes and given rules to follow the written COVID-19 guidelines. Approved immediately expanding admission at this time to Pods (had been household groups from a single address) with a maximum entry of every 20 minutes.

Meeting Dismissed at 1430

Addendum: Regarding Pima County Dashboard links discussed in this meeting, Erin previously provided this information:

AZDHS dashboard (<https://www.azdhs.gov/preparedness/epidemiology-disease-control/infectious-disease-epidemiology/covid-19/dashboards/index.php>)

To see other benchmarks in Pima County besides positivity rate, see Pima County's Progress report (updated each Thursday): <https://webcms.pima.gov/cms/One.aspx?portalId=169&pageId=568644>

(To interpret the benchmarks for the red, yellow and green distinctions, I think that page 2 of this AZ DHS breaks them down best: <https://www.azdhs.gov/documents/preparedness/epidemiology-disease-control/infectious-disease-epidemiology/novel-coronavirus/community/indoor-gyms-fitness-centers.pdf>)

A few other helpful links:

CDC's mitigations strategy principles based on transmission rates: <https://www.cdc.gov/coronavirus/2019-ncov/community/community-mitigation.html#table3>

CDC's guidance for community organizations: <https://www.cdc.gov/coronavirus/2019-ncov/community/organizations/index.html>

CDC's event and planning tool: <https://www.cdc.gov/coronavirus/2019-ncov/downloads/community/COVID19-events-gatherings-readiness-and-planning-tool.pdf>